

CHELWOOD PARISH COUNCIL

SUMMONS AND AGENDA FOR THE ANNUAL PARISH COUNCIL MEETING TO BE HELD AT CHELWOOD VILLAGE HALL, CHELWOOD ON THURSDAY 18th JUNE 2026 COMMENCING AT 7.30PM

2606/1 - *Apologies for absence.*

2606/2 - *Declarations of Interest:*

Members are required to act in accordance with the Parish Councils Code of Conduct adopted on 20th October 2020 where a matter arises at the meeting in which he/she has a disclosable pecuniary interest or other interest as detailed in the Code. Unless a dispensation has been granted the member shall not participate in the discussion or vote on the matter or shall withdraw from the meeting as required by the Code.

2606/3 - *Public Participation:*

The Chairman will adjourn the meeting and allow a maximum of 15 minutes for public participation on matters included on the agenda only. The Rules governing public participation will apply including a three-minute limit on speaking time for each member of the public.

- i) Agenda matters.
- ii) Report from Ward Councillor.

2606/4 - *Confirmation of the Minutes of previous meetings:*

- i) That the Minutes of the Meeting held on 7th May 2026 be agreed and signed as a true record.

2606/5 - *Parish Council Response to Planning Applications*

- i) No applications were received before the publication of this agenda.
- ii) Application 26/00672/CLEU - The Weigh Bridge House, Fry's Bottom, Chelwood. This application was withdrawn.

2606/6 - *Parish Council Matters.*

- i) Highways matters:
Flooding on A368, Fry.s Bottom Lane and other locations.
Frys Bottom Lane resurfacing.
Other matters of report.
- ii) Village Hall audio installation.
- iii) Matters relating to the Village Hall:
- iv) B&NES Local Plan.
- v) Parish Council website.

- vi) Public Transport and Buses.
- vii) Annual Parish Meeting – continuing actions.

2606/7 - Financial:

- i) Clerks expenses for February and March 2025.
- ii) HMRC Tax payment.
- iii) PC Insurance Renewal
- iv) Annual Accounts and AGAR Process:
 - a. Agreement of audited accounts
 - b. Certificate of Exemption
 - c. Internal Auditors report
 - d. Completion of Governance Statement
 - e. Annual Accounting Report.
 - f. Electors Rights

2606/8 - Matters of Report

2606/9 - Date and Time of Future Parish Council Meetings.

Tuesday 22nd September 2026.

Meetings commence at 7pm at Chelwood Village Hall.

Following Meetings: 8th December, 2nd February 2027, 11th May 2027.

Alan Butcher.

Parish Clerk.

12th June 2026

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